



UNITED STATES MARINE CORPS

MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE, NORTH CAROLINA 28542-0004

BO 5760.29F
BMWR

12 JUN 1998

BASE ORDER 5760.29F

From: Commanding General
To: Distribution List

Subj: SCOUTING ACTIVITIES

Ref: (a) MCO 5720.59A
(b) BO 5760.3L
(c) BO 12732.1A
(d) MCO 11240.106A

Encl: (1) Definitions
(2) Responsibilities
(3) Sample Financial Statement
(4) Application for Camp Permit: Brewster/Tarawa Terrace Scout Area
(5) Brewster Scout Area Campground
(6) Tarawa Terrace Scout Area Campground
(7) Background Check Request

Report Required: Annual Financial Statement (MCB Report Symbol MCBCL 5760.01), par. 4d(3)

1. Purpose. To set forth policy and to establish organizational support for Scouting programs at Camp Lejeune.

2. Cancellation. BO 5760.29E.

3. Background

a. Reference (a) prescribes regulations and procedures for Armed Forces and Marine Corps community relations. Included is guidance concerning youth oriented activities in general and relations with Boy Scouts of America (BSA) and Girl Scouts of the USA (GSUSA) in particular.

b. Scout units chartered/registered aboard Camp Lejeune are classified and regulated by reference (b) as Type 2 - Affiliated Private Organizations.

4. Information

a. Policy. It is the policy of this command to:

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(1) Provide an opportunity for all interested young people and adults to participate in an active and well-rounded Scout program, conducted in consonance with the overall policies and goals established by the national Scouting organizations.

(2) Encourage individuals to render personal support to the Scouting program.

(3) Ensure registered adult Scout leaders meet reliability requirements per reference (c).

(4) Encourage registered adult Scout leaders to participate in officially scheduled adult leader training programs and unit activities by the issuance of permissive TAD orders where indicated.

b. Definitions. A list of terms and definitions relating to Scouting activities is contained in enclosure (1).

c. Functions

(1) The Base Scouting Coordinator (BSC) is a special staff officer under the cognizance of the Assistant Chief of Staff, Morale, Welfare, and Recreation (AC/S, MWR). The BSC will represent the Commanding General in all Scouting matters. The BSC will coordinate the support and activities of all Scout units chartered aboard the Base, and of all visiting Scout units utilizing the Base facilities. The BSC's specific responsibilities are outlined in enclosure (2); and, he will be assisted by the Assistant Base Scouting Coordinator (ABSC).

(2) Sponsoring commands and sponsoring organizations will perform (within their capabilities and funding restrictions) those sponsorship functions normally expected of a charter institution in the civilian community. Specific responsibilities are outlined in enclosure (2).

(3) Designation of sponsoring commands will be accomplished in the following manner:

(a) Commanding Generals, II Marine Expeditionary Force (II MEF); 2d Marine Division (2dMarDiv); 2d Force Service Support Group (2dFSSG); Commanding Officer, Naval Hospital (NavHosp); and,

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organizational commanders of Marine Corps Base, to consider the feasibility of nominating appropriate organizations for sponsorship of Scout units. These requests will be on an annual basis to coincide with the annual re-chartering process with each Scout unit. Normally, sponsorship will not be effected at echelons lower than battalion. The desires of a command with respect to sponsoring a specific Scout unit should be noted.

(b) The commanding general/officer concerned will designate organizations to sponsor a given Scout unit upon being notified of the organization selected by the BSC from those nominated.

(c) The commanding officers of Marine Corps Base organizations and of the Naval Hospital selected to sponsor a given Scout unit will be notified by this Headquarters.

(d) Commanding officers desiring to sponsor a particular Scout unit are requested to notify this Headquarters (Attn: BSC) via the appropriate chain of command.

(4) Scout units chartered/registered aboard the Base will conduct the Scouting programs as sanctioned by BSA or GSUSA, as applicable, and as implemented and coordinated through their respective councils. Specific responsibilities are outlined in enclosure (2), to include financial reporting, in order that the requirements of reference (b) are met.

(5) Military commanders may be requested to provide, for Scout units, the following types of support on a basis of noninterference with operational and training requirements:

(a) Visits to the command and/or organization, to include observation of training and routine operations and the use of education, training, and recreational facilities.

(b) Encampments of several days duration at a minimum charge and the use of related support equipment at no charge, except for repair or replacement of any damaged items.

(c) On-base transportation at no charge.

(d) Orientations conducted by military personnel in subjects which are not specifically military-oriented, such as citizenship, first aid, physical fitness, hygiene, swimming,

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hiking, camping, field crafts, close order drill (without arms), and display and respect of the flag. Combat-type training is specifically prohibited.

(e) Escorts (not to be misconstrued as counselors, supervisors, or program directors) for Scouting activities.

(f) Billeting, messing, and related support on a reimbursable basis.

(g) Issuance of permissive TAD orders, where indicated, to command/organization members who are registered adult leaders to attend adult leader training, and Scout unit activities.

d. Funding and Facilities Support

(1) General. Facilities support for Scout units chartered/registered aboard the Base will be provided by the Commanding General, Marine Corps Base, from resources available. These items are:

(a) Space, furniture, furnishings, telephone services, and common services. Common services consist of fire and police protection, pest control, trash and garbage removal, sewage, and medical inspection.

(b) Maintenance and normal repair of government-owned furniture and furnishings and utilities sufficient to adequately satisfy the requirements of the space and facilities utilized.

(2) Fundraising Activities. Scout units chartered/registered aboard the Base are encouraged and authorized to initiate fundraising projects for their respective units. Scouting organizations from off Base may be authorized on a case-by-case basis. Fundraising projects must be in accordance with the policies of the national councils of the BSA or GSUSA respectively. All proposed fundraising projects aboard the Base must be submitted for approval to the Commanding General (Attn: AC/S, MWR) via the BSC for scheduling and coordination to avoid conflicts.

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(3) Financial Statement. Each Scout unit chartered/registered aboard the Base will submit a financial statement annually as outlined in enclosure (2) utilizing enclosure (3) as a format.

(4) Facilities

(a) Meeting Places. Each Scout unit may obtain a meeting place on a first come first served basis with other organizations. It is the responsibility of the using unit to maintain the meeting space in a proper state of police. Failure to maintain proper police may result in the revocation of privileges. Further, each Scout unit will be liable for any loss of property or damage to the premises or facilities incurred as a reimbursement as required.

(b) Camping. The Brewster/Tarawa Terrace Scout Areas are assigned for the exclusive use of youth programs, with primary emphasis on BSA and GSUSA program activities. Scoutmasters or other adult leaders desiring to use the area will obtain a camping permit from the Assistant Base Scouting Coordinator prior to the desired date on a first come first served basis. Requests will include at least the information shown on the Application for Camp Permit, enclosure (4), using the camp site numbers as shown on enclosures (5) and (6) for the choice desired. Two adult leaders must be present at all times with each Scout or youth activity using the camping area and must be prepared to display a camping permit to the proper authorities on request. Absolutely no alcoholic beverages will be permitted in the Scout Areas.

(c) Transportation. Motor transport service may be provided when such transportation can be made available without detriment to the Marine Corps mission. Requests for motor transport support will be forwarded to the Commanding General (Attn: AC/S, Logistics) via the BSC. Include destination, mileage, and number of persons to be transported in the request. Scouting organizations are to reimburse the U.S. Treasury for operations and maintenance costs per reference (d).

(d) The requirements for reimbursement may be waived for Scout units chartered/registered aboard the Base subject to the following provisions:

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1 The requested transportation is to points within a 75 mile radius of Camp Lejeune.

2 Scout unit/parental transportation assets are being utilized to the maximum extent feasible.

3 The sponsoring command transportation assets are being utilized to the maximum extent feasible.

(e) Other Facilities. Requests for the utilization of other Base facilities for special programs or activities will be considered individually. To avoid scheduling problems, written requests should be submitted to the Commanding General (Attn: BSC) as far in advance of desired date of utilization as possible.

e. Activation and Deactivation of Scout Units. Scout units will provide, from their own treasury, items the units need such as flags, library, camping equipment, etc. Upon deactivation of a BSA Scout unit, any funds remaining in the unit treasury and all serviceable items of unit property shall be turned into the Service Unit Chairman. Equipment and treasury received will be retained for issue upon reactivating that BSA or GSUSA Scout unit.

f. Publicity. The BSC will ensure that the Consolidated Public Affairs Officer (CPAO) is notified of visiting Scout units and of newsworthy activities of Scout units chartered/registered aboard the Base, and their sponsoring commands, and adult leaders.

5. Action

a. Commanding Generals, II MEF, 2d MarDiv; 2d FSSG; and Commanding Officer, NavHosp

(1) When requested by the Commanding General, Marine Corps Base and when feasible, nominate appropriate subordinate organizations as sponsoring commands for Scout units.

(2) When requested by the Commanding General, Marine Corps Base and when feasible, provide the types of support listed in paragraph 4c(5) above.

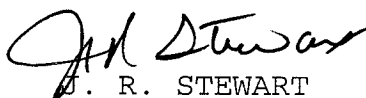
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b. Base Scouting Coordinator. Execute those functions and responsibilities listed above and in enclosure (2).

c. Sponsoring Commands and Sponsoring Organizations. Execute those functions and responsibilities listed above and in enclosure (2).

d. Scout Units. Execute those functions and responsibilities listed above and in enclosure (2). Utilize enclosure (7) to initiate the request for background check.

6. Concurrence. This Order has been coordinated and concurred in by the Commanding Generals, II MEF; 2dMarDiv; 2dFSSG; and the Commanding Officer, NavHosp.



J. R. STEWART

Acting Chief of Staff

DISTRIBUTION: A
BSC (75)
Each Scout Unit (2)

DEFINITIONS

1. Terms applicable to all Scouting activities.

a. ADULT LEADER. An adult, duly registered with the National Headquarters of the Boy Scouts of America (BSA) or Girl Scouts of the USA (GSUSA), serving in an official capacity with a Scouting organization. Less than one percent of the adult leaders serve with pay in executive positions. The vast majority of adult leaders are volunteers in leadership roles.

b. BASE SCOUTING COORDINATOR (BSC). That officer appointed by the Commanding General as his representative in all Scouting matters, and as the coordinator for the support and activities of all command sponsored Scout units.

c. ASSISTANT BASE SCOUTING COORDINATOR (ABSC). That staff noncommissioned officer assigned on a primary duty basis to assist the BSC in the execution of his responsibilities.

d. SCOUT UNIT. The basic organizational level of Scouting. The Scout unit is the organizational level at which youth members register. All other organizational structure levels (up to and including each national headquarters) exist only to support the Scout unit. See paragraph 2 and 3 below for specific Scout unit titles and their membership grouping.

e. SPONSORING COMMAND. That military command designated by the commanding general/commanding officer concerned to be the Charter Partner for a specific Scout unit or Girl Scout service team.

f. SPONSORING ORGANIZATION. That private organization that is the Charter Partner for a specific Scout unit or Girl Scout service team. The private organization may be either a Type 2-Affiliated Private Organization or Type 3-Independent Private Organization as defined in reference (b).

ENCLOSURE (1)

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2. Terms applicable to BSA:

a. BOY SCOUTS OF AMERICA (BSA). Chartered by Congress as an educational institution. As directed by the Congressional Charter, BSA cannot, itself, operate a Scouting unit. BSA is required to work in cooperation with other agencies in promoting the Scouting program. The aims or goals of BSA are to build character, foster citizenship, and develop mental, moral, and physical fitness in our youth. Organizational structure in descending order includes the National Council, Regional Headquarters, Local Council, District Committee, and the Scout Unit.

b. CHARTER. The authorization to operate a Scout unit issued annually by the National Council of BSA to the local chartered organization.

c. CHARTERED ORGANIZATION. A term applied in the civilian community. That community organization or group that is responsible for the individual Scout unit. The chartered organization uses the program of the BSA as an integral part of its program for youth and families. Due to the fiscal restraints placed on military units, certain functions of a chartered organization are carried out by the Sponsoring Commander or Sponsoring Organization. The balance of the functions are carried out by Marine Corps Base as coordinated by the BSC.

d. DISTRICT. That echelon in BSA between the Scout unit and the local BSA Council headquarters. Comprised of volunteer adult leaders, the district provides program guidance and support to each BSA Scout unit within a designated geographic area. Currently the White Oak River District serves the BSA Scout units registered aboard Camp Lejeune as well as all other units in Onslow and Jones Counties.

e. DISTRICT COMMITTEE. The volunteer leadership of the district comprised of the District Chairman and his staff plus the District Executive assigned by the local BSA Council.

f. SCOUT UNIT TITLES AND THEIR RESPECTIVE MEMBERSHIP GROUPING

(1) Cub Packs. For boys ages seven through 10. Additionally, boys age six (called Tiger Cubs) and their parents may affiliate with a Cub Pack.

ENCLOSURE (1)

(2) Boy Scout Troops. For boys ages 11 through 17.

(3) Varsity Teams. For boys ages 14 through 17.

(4) Explorer Posts. Coed; for boys and girls ages 14 through 20.

3. Terms applicable to GSUSA:

a. GIRL SCOUTS OF THE USA (GSUSA). A movement that gives girls from all segments of American life a chance to develop their potential to make friends and to become a vital part of their community. Based on either values, it opens up a world of opportunity for girls working in partnership with adult volunteers. Its sole focus is to meet the special needs of girls.

b. SERVICE UNIT. That echelon in Girl Scouting between the Scout Unit (Troop) and the Local GSUSA Council. Comprised of volunteer adult leaders, the service unit provides program guidance and support to each Girl Scout troop within a designated geographic area. Currently, one service unit is assigned to serve only the Girl Scout troops registered aboard Camp Lejeune.

c. SERVICE TEAM. The volunteer leadership of the service unit comprised of the Service Unit Chairperson, his/her staff, plus the Field Director assigned by the local GSUSA Council.

d. SCOUT UNIT TITLES AND THEIR RESPECTIVE MEMBERSHIP GROUPINGS

(1) Daisy Troops. For girls kindergarten and/or age five.

(2) Brownie Troops. For girls in grades one through three, or ages six through eight.

(3) Junior Troops. For girls in grades four through six, or ages nine through 11.

(4) Cadet Troops. For girls in grades seven through nine, or ages 12 through 14.

(5) Senior Troops. For girls in grades nine through 12, or ages 15 through 18.

ENCLOSURE (1)

12 JUN 1998**RESPONSIBILITIES**

1. Base Scouting Coordinator (BSC). The Base Scouting Coordinator will normally be an officer appointed by the Commanding General, Marine Corps Base, with the concurrence of the Commanding General of the appointed individual. This will be an additional duty assignment. The responsibilities of the Base Scouting Coordinator are:

a. To recommend to the Commanding General programs and policies for the support of command-sponsored Scouting units and to supervise the implementation of approved programs.

b. To represent the Commanding General in all matters relating to Scouting movements.

c. To coordinate, as required, the support for and activities of command-sponsored Scouting units.

d. To determine the suitability of registered adult leaders of Scout Units, per reference (d).

e. To effect direct liaison with tenant commands for logistical support of Scouting activities.

f. To serve as the liaison officer between Scout units at Camp Lejeune and the local BSA District and GSUSA Council.

g. To register as an adult leader with the BSA and the GSUSA.

h. To serve on the Base Youth Recreation Council.

i. To prepare a report of Scout units and financial status, as required by reference (c), by 20 October for the preceding fiscal year.

2. Assistant Base Scouting Coordinator (ABSC). The ABSC will be appointed by the Commanding General. This assignment will be on a regular duty basis. The responsibilities of the ABSC will be as directed by the BSC. The ABSC will maintain an office in the Base Scouting area adjacent to the Bachelor Officer Quarters (BOQ), Paradise Point, Building #2627, for scouting business as needed

ENCLOSURE (2)

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phone 451-2276. The ABSC's primary location is in Building #1501, MWR Community Recreation, under the cognizance of AC/S, MWR. The telephone number is 451-2106/5824. The responsibilities of the ABSC include the following:

a. To represent the command as a voting member at monthly BSA District and GSUSA Service unit meetings.

b. To keep the command regularly informed of the work and activities of its Scout units and the requirements for support.

c. To ensure that each Scouting unit holds a charter review, registers on or before the date due, and participates in a charter presentation ceremony.

e. To register as an adult leader with the BSA and the GSUSA.

3. Commanding Officers of Sponsoring Commands. Commands designated to sponsor a Scout unit or Girl Scout service unit (as feasible and without detriment to the military unit mission) have the following support responsibilities:

a. To designate a point of contact for Scouting matters.

b. To provide or arrange for logistic or personnel support that the Scout unit and parents concerned may be unable to provide. Support rendered must be within the established policies of the BSA or GSUSA (as applicable) and command guidance received.

c. To assist in recruitment and to encourage volunteer participation as adult leaders for the sponsored Scout unit.

d. To assist in recruitment and to encourage dependent participation in the sponsored Scout unit.

4. Scout Unit Leaders. Scout unit leaders of Scout units chartered/registered aboard the Base will:

ENCLOSURE (2)

12 JUN 1998

- a. Conduct the Scouting program within the policies and guidance established by the respective national and local Councils of BSA or GSUSA (as applicable).
- b. Apply annually for re-chartering/re-registration with the national organization. Applications will be sent via the BSC in order to verify all previously-registered adult scout leaders have submitted requests for background checks.
- c. Submit all registration forms for new adult scout leaders, along with requests for background checks, enclosure (7), via the BSC. No adult scout leader shall register with the national organization without initiating a request for a background check with the BSC.
- d. Submit an Annual Financial Statement on a Fiscal Year basis (1 Oct through 30 Sep) to the BSC not later than 20 October for the preceding Fiscal Year. Use enclosure (3) as a format. GSUSA Scout Troop leaders will submit their reports to the Service Unit Chairman for consolidation.
- e. Attend, to the maximum extent feasible, all Adult Leader training sessions conducted by the respective BSA District/GSUSA service unit or councils. This is to ensure our military dependents are afforded the highest quality Scouting program feasible through qualified, trained leaders.
- f. Meet with the BSC, as needed, to discuss and coordinate matters of common concern.
- g. Submit application at least 10 days in advance for Camp Permit (enclosure (4)) each time the use of Brewster/Tarawa Terrace Scout Area is desired. This is to preclude scheduling conflicts, to ensure safety during hunting season, and to ensure the Provost Marshal and Game Warden are notified of authorized use of the area.
- h. Submit requests at least 10 days in advance for fundraising projects in accordance with paragraph 4d(2) of this Order.
- i. Submit requests for logistic or personnel support in the following sequence:

ENCLOSURE (2)

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(1) First, utilize to the maximum extent feasible, all assets available to the Scout unit, including committee members and parents.

(2) Second, request support from the Sponsoring Command or Sponsoring Organization for items not available to the Scout unit.

(3) Third, request support from the Commanding General, Marine Corps Base (Attn: BSC), for items not available from the Sponsoring Command or Sponsoring Organization.

ENCLOSURE (2)

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SAMPLE FINANCIAL STATEMENT

(NAME OF TROOP/PACK/POST/TEAM)

BALANCE SHEET AS OF 30 September 19__ (*)

26 MAR 98
Date Submitted

ASSETS

CASH:

Petty Cash Fund	\$ 22.00
Change Fund	28.00
Checking Account	165.97
Savings Account	50.00

TOTAL CASH

\$ 265.97

OTHER ASSETS: (Cost less Accumulated Depreciation)

Resale Merchandise <i>Light Bulbs</i>	\$ 47.85
Equipment (held for resale)	0.00
Other (Specify)	0.00

TOTAL ASSETS OTHER THAN CASH

\$ 47.85

TOTAL ASSETS

\$ 313.82

LIABILITIES AND CAPITAL

CURRENT LIABILITIES:

Accounts Payable <i>(To Town for Light Bulbs)</i>	\$ 47.85
Taxes withheld	0.00
Other (Specify)	0.00

TOTAL LIABILITIES:

\$ 47.85

CAPITAL:

Operating Capital on 1 Oct 19__ (*)	\$ 255.72
Increase/Decrease - (See Schedule 1) +	10.25
Operating Capital on 30 Sep 19__ (*)	

\$ 265.97

TOTAL LIABILITIES & CAPITAL

\$ 313.82

ESTIMATED TOTAL VALUE OF PROPERTY ON HAND
(Camping Equipment, etc.) (Fair Market Value):

\$ 380.00

Submitted:

C. Example
Treasurer

Approved:

J. N. Charge
Committee Chairman

J. M. Sample
Committee Member

* Add appropriate calendar year

ENCLOSURE (3)

12 JUN 1998

SCHEDULE 1

STATEMENT OF INCOME AND EXPENSES FROM 1 OCTOBER 19__ TO 30 SEPTEMBER 19__ (*)

INCOME: (List how income was derived during the year. Examples follow.)

<u>Dues</u>	<u>\$ 225.50</u>
<u>Registrations</u>	<u>45.00</u>
<u>Summer Camp Installments</u>	<u>390.00</u>
<u>Cookie Sales</u>	<u>840.00</u>
<u>Tom WAT Sales</u>	<u>1185.00</u>
<u>CAR WASH</u>	<u>120.00</u>
<u>Rebate - Scout Tickets</u>	<u>55.00</u>
_____	_____
_____	_____
_____	_____

TOTAL INCOME

\$ 2860.50

EXPENSES: (List how money was spent during the year. Examples follow.)

<u>Recharter Fees</u>	<u>1200.00</u>
<u>Awards</u>	<u>42.75</u>
<u>Summer Camp Fees</u>	<u>1380.00</u>
<u>Mileage Reimburse (U.S. Treasury)</u>	<u>186.00</u>
<u>Cookie Expenses</u>	<u>440.00</u>
<u>Tom WAT Expenses</u>	<u>350.00</u>
<u>TROOP Equipment</u>	<u>76.50</u>
_____	_____
_____	_____
_____	_____

TOTAL EXPENSES

\$ 2850.25

INCREASE/DECREASE TO OPERATING CAPITAL**

\$ 10.25

* Add appropriate calendar year

** This is the difference between Income and Expenses, which will be added to the Operating Capital on 1 October, shown under "CAPITAL" on page 1 of this enclosure. If the Expenses exceeds income, however, then the difference will be subtracted from the Operating Capital on 1 October.

ENCLOSURE (3)

12 JUN 1998**APPLICATION FOR CAMP PERMIT: BREWSTER/TARAWA TERRACE SCOUT AREA**

This permit, when complete with authorizing signature, gives permission for the Scout unit or youth organization to camp in the Brewster/Tarawa Terrace Scout Area with adult supervision.

REQUEST

DATE: _____

Upon applying for this permit the responsible adults of the requesting organization agree to the following:

1. The youth members of the unit or organization will be under direct adult supervision at all times.
2. Under no circumstances will any live trees (large or small) be cut or mutilated.
3. All trash will be picked up and deposited in the nearest dumpster located in the Scout area.
4. The Ropes Course and campsite #8 is strictly off limits unless otherwise scheduled for use with a certified facilitator.
5. The cost is \$4.00 per campsite per night. A check can be made payable to "MWR Activity" and mailed to:

COMMANDING GENERAL
(ATTN: BMWR/BSC)
MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE NC 28542-0004

Payment is due after use of the area and is left on a honor system; however, failure of payment or compliance with the provisions herein will result in suspension of camping privileges at the Brewster Scout Area.

UNIT: _____
CAMP SITE DESIRED: _____
OF BOYS/GIRLS: _____

CITY: _____
DATES: _____
OF ADULTS: _____

SIGNATURE OF ADULT REPRESENTATIVE_____
SUPERVISING ADULT (PRINT)_____
ADDRESS_____
TELEPHONE

ENCLOSURE (4)

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AUTHORIZATION:

1. PERMISSION IS GRANTED FOR THE REQUESTED CAMPSITE.

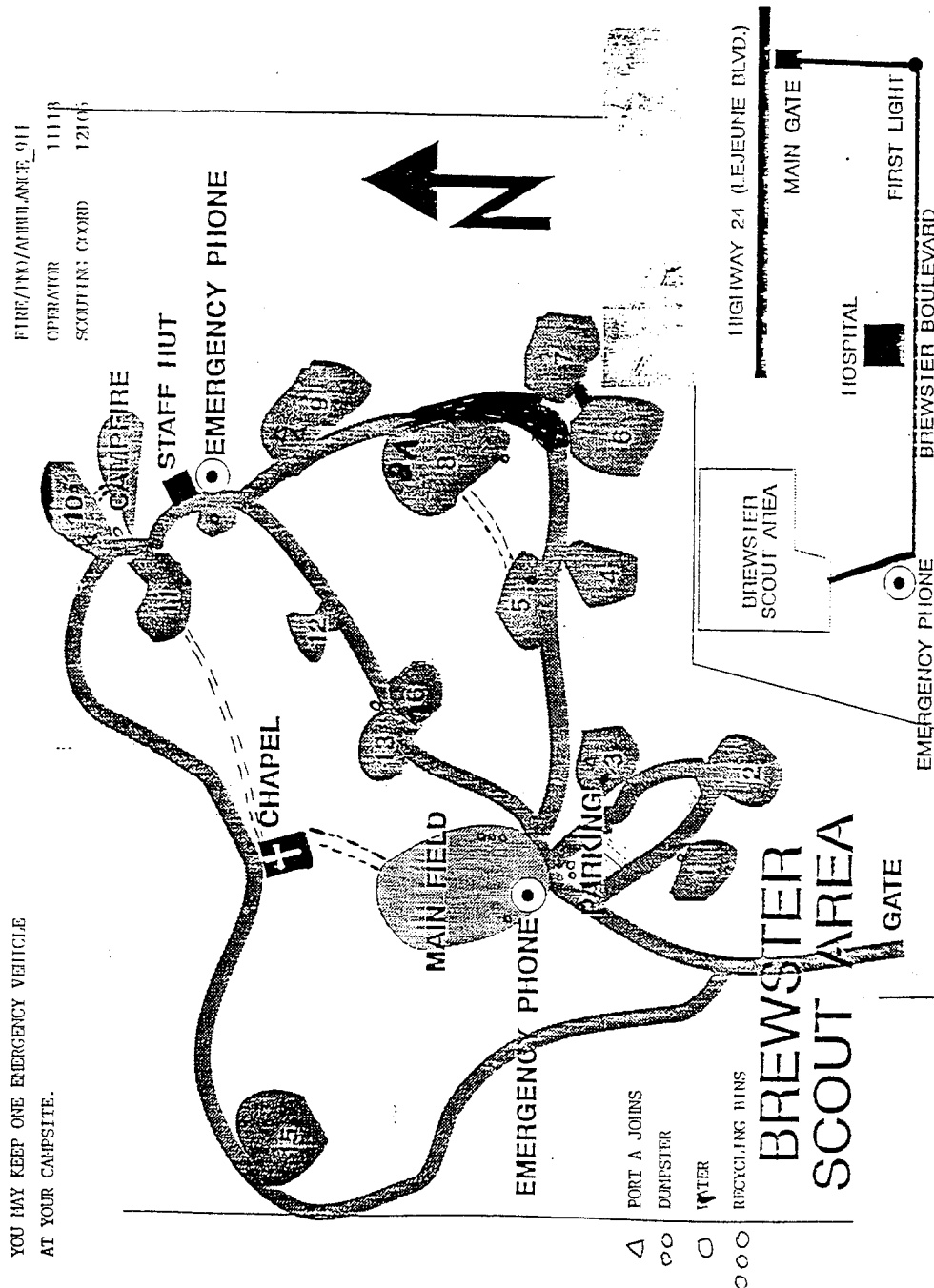
FOR THE COMMANDING GENERAL

ASSISTANT BASE SCOUTING COORDINATOR

ENCLOSURE (4)

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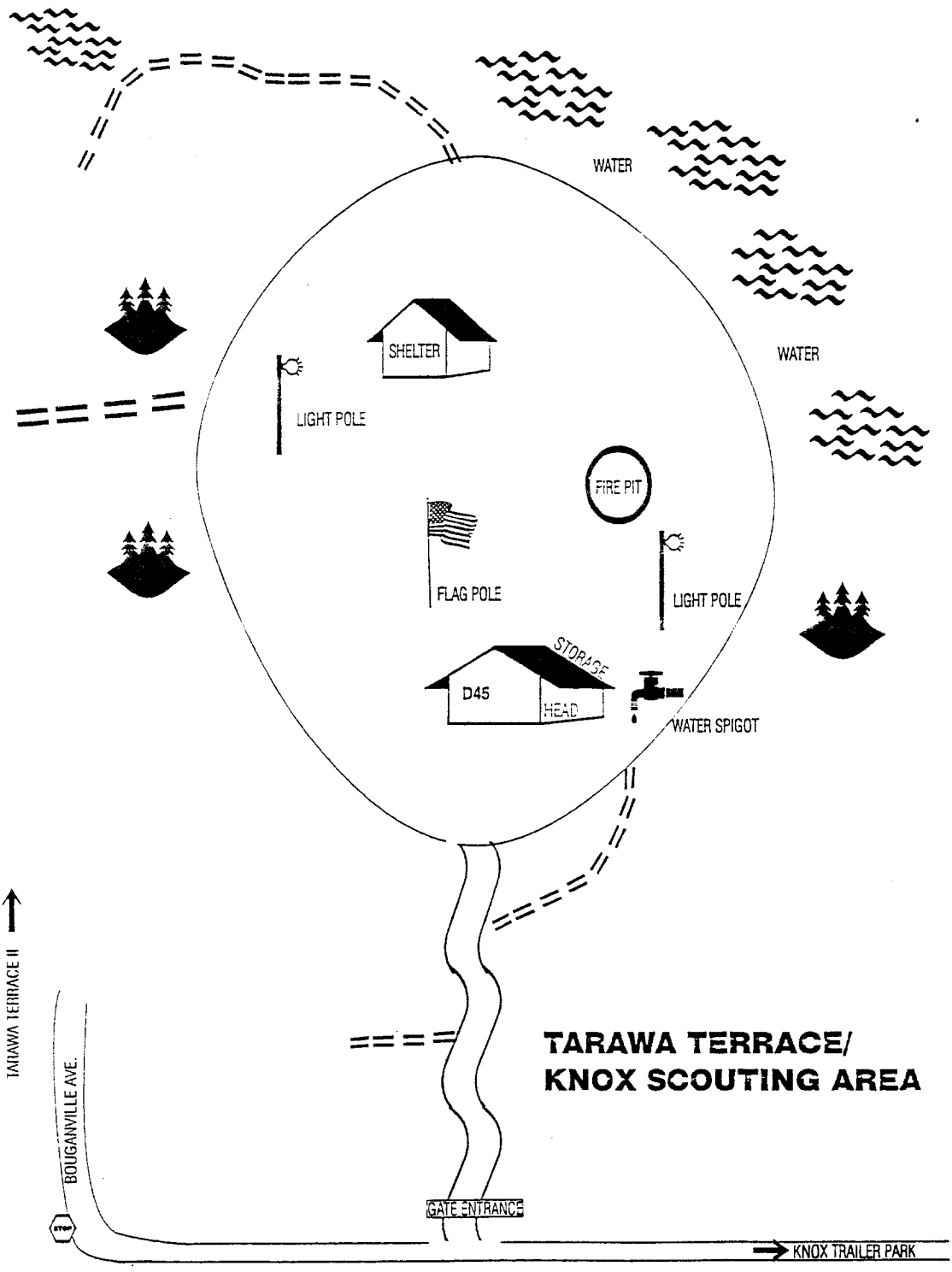
BREWSTER SCOUT AREA CAMPGROUND



ENCLOSURE (5)

12 JUN 1998

TARAWA TERRACE SCOUT AREA CAMPGROUND



12 JUN 1998**BACKGROUND CHECK REQUEST**

From: Base Scouting Coordinator, Marine Corps Base, Camp Lejeune
 To: Provost Marshal, Marine Corps Base, Camp Lejeune

Subj: REQUEST FOR BACKGROUND CHECK

Ref: (a) BO 12732.1A

1. Pursuant to paragraph 6 of the reference, a background check utilizing locally held and locally available records or, if appropriate, records held at a previous command, is requested in the case of (_____, _____) whose military sponsor is (_____, _____) and who arrived in the Camp Lejeune area from (_____, _____), on (_____). The applicants duties (will) (will not) include operating a motor vehicle.

 BSC SIGNATURE

 I am aware of the provisions of the Privacy Act of 1975 at Title 5 U. S. Code, Section 552 and the personal nature of the information requested above. I hereby authorize the release of this information directly to the requester and to such other officers and persons having a need to know in the discharge of their official duties.

 APPLICANT'S SIGNATURE

 From: Provost Marshal, Marine Corps Base, Camp Lejeune
 To: Base Scouting Coordinator, Marine Corps Base, Camp Lejeune

Subj: REQUEST FOR BACKGROUND CHECK

1. The requested background check completed on _____ revealed the following information
 Date

 PMO SIGNATURE

ENCLOSURE (7)